

Tenth Street PTO

Meeting Date: October 14, 2014

Location: Tenth Street Library

Tenth Street PTO Meeting Minutes:

1. **Call to order:** 6:34

2. **Officer's Reports**

- a. **President:** email Emily if you would like to be added to PTO email list. She will take emails directly from directory list. Inventory of PTO closet was completed in September. Thank you to those who participated in Strategic Plan survey.
- b. **Vice President:** volunteer list was emailed to committee chairs. Volunteer at large list has been updated and will be sent. Please utilize committee volunteer lists. Considering putting volunteer at large list in pto directory. Past has only listed committee chair names.
- c. **Secretary:** September meeting minutes distributed. Motion to approve minutes: Lisa DeVita. 2nd: Paula Tominson.
- d. **Treasurer:** Report distributed. Over \$ 25,000 total income. IRS will refund money. Will extend \$50 teacher discretionary funds to specials teachers. Feedback at meeting was that there is enough pto money to double the discretionary teacher allowance to \$100. Approximately 25 teachers will utilize this allowance. Motion to approve: Jen Chaparro, 2nd: Sue Portera.
Proposed budget: First time that pto has created a proposed budget, it continues to be work in progress. Budget was distributed on table, some committees may have over/under estimated. Please let Stephanie Vespi know if you need to make changes to the proposed budget for your committee. Stephanie will eventually create a formal budget, she is currently researching and looking into bank fees and other charges. Motion to approve proposed budget: Tina Abraham. 2nd: Paula Tomlinson.

3. **Committee Reports**

100 Day: No report

After School Enrichment: karate with mr. rowe is underway. Considering snapology, would need parent volunteer to organize the program. Snapology is also offered at library and st. l's.

Birthday recognition: Certificates go out monthly. April charges pto cost of treat regardless of number printed on certificate. Tina handwrites names, is adjusting amounts.

Book fair: Currently ongoing. Books are on hold for students to pick up at open house. Teacher wish lists are coming in, not all are collected yet. There is \$330.00 in scholastic dollars that will purchase leftover teacher wishlist items.

Campbell's labels: Mrs. Schultz's class won contest. Students each received \$2.00 book fair certificates. 2500 points were submitted. Sue reminds everyone to register giant eagle card to earn automatic points at check out, plus turn in labels.

Coffee and Kleenex: no report

Coke rewards: 1880 points. 4 soccer balls were donated by the program.

Dance: 2nd invoices going out soon. Proposal that pto pay \$15 each for 10 gift cards for high school stage crew volunteers for dance recital. Motion to approve: Lisa DeVita. 2nd: Kim Cappuccio. Tenth street pto was approached by High School pto to pay half for repairs to dance bar in cafeteria. Mr. Z spoke with miss maria: a few brackets are needed to move bar farther away from mirror. Pto will pay half. Verner acro teacher requested \$150 for boom box. Verner pto and tenth street pto agreed to each pay \$75.00 and split the cost. Total cost of boom box was \$75.00. Tenth street pto will pay half. Verner acro enrollment totaled \$600.00 profit to verner pto.

Fall Fundraiser: Kidstuff raised \$1275.00. 102 books sold, there are 4 outstanding books. Pasta fundraiser raised \$975.00 dollars. Sale is still open online. Lisa would like to move forward with holiday greens sale.

Garden committee: Teachers invited to adopt a bed

General Mills box tops: Boxtops being clipped and counted for Nov. 1st deadline. First check of the school year will be sent in December - \$800 from end of last school year. The check for box tops collected before November 1st will be mailed in the spring.

Green committee: no report

Holiday store: no report

Kindergarten orientation: no report

Market day: Purchase a pie before October deadline and pie a teacher

Nominating committee: no report

Odyssey of the Mind: Table will be set up at open house with flyers. Meeting will be held next week. K-12 can participate. K-2 is non competitive. Teams compete at the level of the oldest team member. Team has a spending limit. Pto has included some of this money in budget. Backpack flyers will also go out.

School pictures: Retake day October 27th.

Spring fundraiser: no report

Student directory: Directory will not be ready for open house, will available for purchase at later date.

Summer programs: Instructor insurance was challenged, triggering issues with the program. PTO consulted Dinnin. (Discussed at length in new business.)

Teacher appreciation: no report

Teacher holiday gifts: suggestion to include crossing guards. PTO already provides gift for crossing guards. Dance teacher also suggested. May add crossing guards.

Tenth street clothing: orders due Friday. Volunteers needed to assist at table at open house.

Tenth street yearbook: no report.

4. Principal's Report

- Open house tomorrow
- Principals coffee – October 30th.
- Halloween parade and parties – October 31st
- Parent teacher conferences – November 4th
- Riverview now hiring substitute custodians and paraprofessional. Candidates may choose which building they prefer. Paraprofessionals work school day hours, custodians work shifts.

5. New Business

- Hair bow sale: suggested by pto member as potential fundraiser or spirit wear partner. Paula Tomlinson will follow up
- Summer PTO program insurance: Dinnin spent two weeks researching options. He found an addendum to list pto summer programs. With this option, instructors would still not be covered individually if sued. Instructors will now need to carry individual insurance.. No company will insure instructors. Suggestion by Dinnin to continue chess, computer classes, but not sports, cooking, or high risk classes. These classes should not be offered during summer 2015 unless instructors are insured. Waivers still need to be signed y instructors, students, and parents. Mr. Rowe carries individual insurance, therefore he can continue karate classes. Riverview teachers are not covered for summer programs because they are not acting in their role in the classroom. They are acting as sub-contractor of pto, not school employee.
- Tenth street playground: Mr. Z. getting bids on concrete, mulch, padding, etc. Wants to fix exposed concrete.
- Proposal of buddy bench: Member suggested create a buddy bench on playground where students can sit during recess if they are looking for someone to play with. Bench would be labeled.

- Toy collection drive: Member suggested tenth street participate in Pittsburgh's Play it Forward, collecting gently used toys. Toys are delivered to Braddock high school where families can shop for 3 items for each child. (1toy,1book,1stuffed animal). Suggested parent teacher conference day as collection day.

6. Unfinished Business

- PTO Copies – pto is welcome to make copies at tenth street, but please do not copy from 8-8:30 as many teachers are using copy machines at that point.